



REHABILITATION SERVICES, INC.

**PLEASE FILL OUT COMPLETELY & LEGIBLY**

LAST NAME			FIRST		MIDDLE		DATE OF BIRTH	AGE	SEX	PHONE CONTACTS	
HOME ADDRESS							SS#		HOME		
CITY			STATE		ZIP		DRIVER'S LICENSE		WORK		
									CELL		
OCCUPATION			EMPLOYER				CONTACT PERSON NOT LIVING WITH YOU		EMAIL		
WORK ADDRESS							CONTACT PERSON ADDRESS		RELATIONSHIP		
CITY			STATE		ZIP		CITY		STATE		ZIP
ORDERING PHYSICIAN _____ PHONE _____											
HOW WERE YOU REFERRED TO OUR OFFICE?											
<input type="checkbox"/> PHYSICIAN <input type="checkbox"/> FRIEND / RELATIVE _____ <input type="checkbox"/> INSURANCE <input type="checkbox"/> WEBSITE <input type="checkbox"/> PHONE BOOK <input type="checkbox"/> NOTICED BUILDING											
PRIMARY INSURANCE			INSURANCE ID#		SUBSCRIBER'S NAME [if other]			DATE OF BIRTH		SS#	
SECONDARY INSURANCE			INSURANCE ID#		SUBSCRIBER'S NAME [if other]			DATE OF BIRTH		SS#	
<b>WORK COMP &amp; PERSONAL INJURY ONLY:</b> INJURY TYPE <input type="checkbox"/> WORK <input type="checkbox"/> AUTO <input type="checkbox"/> HOME <input type="checkbox"/> OTHER           INJURY DATE _____											
CLAIM NUMBER _____			AUTHORIZATION NUMBER _____			LAWYER INVOLVED			<input type="checkbox"/> YES <input type="checkbox"/> NO		
ATTORNEY NAME _____			ADDRESS _____			PHONE _____					

**CONSENT FOR TREATMENT:** I do hereby authorize and give my consent to Woodland Hills Physical Therapy to furnish physical therapy care and treatment for my condition(s).

**FINANCIAL POLICY:** Payment for services is due at the time services are rendered. We accept cash, check, credit card, and assignment of insurance benefits once benefits are verified.

**PLEASE REALIZE:**

- As therapy providers, our relationship is with you and not with your insurance company or other third party payors. Your insurance is a contract between you and your insurance company; we are not a party to that contract. We bill your personal insurance carrier solely as a courtesy to you. You are financially responsible for all charges whether or not paid by insurance.
- Not all services are a covered benefit in all contracts. We suggest you contact your insurance company if you have any questions regarding coverage.
- Acceptance of assignment of benefits does not relieve you of your responsibility to pay deductibles, co-payments or non-covered services.
- If any payment is made directly to you by the insurance company for services billed by us, you recognize an obligation to promptly remit the payment(s) to Woodland Hills Physical Therapy.
- If a third party or other liable party is billed in addition to your primary health insurance and any payment is made directly to you for unpaid portions of services billed by us, you recognize an obligation to promptly remit the payment(s) to Woodland Hills Physical Therapy.
- Balances older than 30 days may be subject to additional fees and interest charges of 1.5% per month (but not less than \$5.00 after the initial 30 days or \$15.00 for future months), dating back to the date of services rendered. If formal Collections procedures become necessary, you will be responsible for additional costs incurred.
- A \$25.00 fee will apply to any returned checks.

**AUTHORIZATION:** I authorize the release of any medical or other information necessary to any insurance company, adjuster or attorney involved in this case for the purpose of processing claims and securing payment of benefits.

**ASSIGNMENT OF INSURANCE BENEFITS:** I hereby authorize and direct payment of medical benefits to: RODNEY K. SHOREY REHABILITATION SERVICES, INC. or WOODLAND HILLS PHYSICAL THERAPY for services provided. This is a direct assignment of my rights and benefits under this policy. This payment will not exceed my indebtedness to the above-mentioned assignee, and I have agreed to pay, in a current manner, any balance of said professional service charges over and above this insurance payment.

A photocopy of this Assignment shall be considered as valid as the original.

**CANCELLATION & NO-SHOW POLICY:** We require 24 hours notice in the event of a cancellation. The charge for cancellation or no-show without proper notice is \$50 per visit. This charge will not be covered by insurance, and will have to be paid by you personally prior to receiving additional treatment. Patients who fail to attend their scheduled appointments may be required to schedule same day appointments only or may be discharged from therapy.

I understand the above and agree to all the information on this sheet.

PATIENT / GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_